



Office of State Revenue
NSW TREASURY
ISO 9001-Quality Certified
ABN: 77 456 270 638

Addendum for First Home Owner Boost Scheme

to claim the extra \$14 000 Boost for New Homes Lodgement Guide

OFH002 10-08

NOTE: To claim the \$7000 boost for the purchase of an established home, you only need to complete the First Home Owner Grant application form.

When does the \$14 000 Boost payment apply?

The First Home Owner Boost provides for an extra \$14 000 to the existing \$7000 First Home Owner Grant, for the construction or purchase of eligible new homes where the contract is made, (or in the case of owner builders, where construction commences), **on or after 14 October 2008** and **on or before 30 June 2009**.

Where the consideration* is less than \$21 000, the applicant will be entitled to an amount equal to the value of the consideration.

* **Note:** Consideration is the purchase price or the value, of the construction contract or the construction costs of the home but does not include owner builders own labour.

What is a new home?

- the home must have never been previously occupied as a residence, including occupation by the builder, a tenant or other occupant
- where a home is being purchased, it must be the first sale of that home.

Eligibility

To be eligible for the \$14 000 boost, you must satisfy:

- all the eligibility requirements for the existing \$7000 First Home Owner Grant ➤ *Please refer to the First Home Owner Grant guide and application form for details of the existing \$7000 grant* **and**
- the additional eligibility requirements in either Part A, B, C or D of this addendum.

This addendum will be considered with the information contained in your 'Application for First Home Owner Grant' form – OFH 001.

Only new home purchases and constructions are eligible for the \$14 000 boost.

You are not eligible to claim the extra grant if your contract, being the subject of this application, replaces a rescinded contract made before 14 October 2008 and is a contract to purchase the same home or to build the same or a substantially similar home.

Penalties

OSR, as part of its role in administering the *First Home Owner Grant Act 2000*, conducts investigations to ensure that applicants comply with the conditions of the Act. If applicants receive the grant when they are not entitled, or do not comply with the residence requirement, penalties of up to 100 per cent may be imposed.

Providing false or misleading information to OSR is a criminal offence. If it is determined that an applicant has provided false or misleading information to obtain, or attempt to obtain the grant, then prosecution action may be undertaken.

How to complete the application form

Only complete **one** of the following parts:

- Part A ➤ to be completed by applicants who have entered into a contract to **build a new home**
- Part B ➤ to be completed by applicants who have entered into a contract to **buy a new home** (not being a contract to buy a new home off the plan)
- Part C ➤ to be completed by applicants who are **owner builders** and who have constructed a new home
- Part D ➤ to be completed by applicants who have contracted to buy a new home **off the plan**

Note: If you cannot provide all the information in either Part A, B, C or D but consider you may be eligible for the boost payment please contact our office.

Lodging

How to lodge this application:

- where you have not yet made an application for the First Home Owner Grant – lodge this addendum with the 'Application for First Home Owner Grant' form – OFH 001.
- where the Chief Commissioner of State Revenue has already approved the payment of the First Home Owner Grant – lodge this addendum with a copy of the Chief Commissioner's approval letter.

Where to lodge this addendum:

- with any approved agent*
- by mail to any NSW Office of State Revenue office ➤ *see locations below*
- in person at any NSW Office of State Revenue office ➤ *see locations below*

* **NOTE:** Most major financial institutions are approved agents. Please contact your financial institution to confirm their participation or visit our website for a complete list of approved agents or phone OSR.

Contact details and more information

Phone: 1300 130 624* (8.30 am – 5.00 pm, Monday to Friday)
Website: www.osr.nsw.gov.au
Email: first.home.benefits@osr.nsw.gov.au

*Interstate clients call (02) 9689 6200
Help in community languages is available.

Offices (8.30 am – 4.30 pm, Monday to Friday)

Parramatta

Lang Centre, cnr Hunter & Marsden Streets
GPO Box 4042, Sydney NSW 2001
DX 456 Sydney

Newcastle

Level 2, 97 Scott Street
PO Box 511, Newcastle NSW 2300
DX 7860 Newcastle

Wollongong

Level 6, 90 Crown Street
PO Box 666, Wollongong NSW 2520
DX 5245 Wollongong

PRIVACY STATEMENT

The information in this form is required by OSR to determine whether or not you meet the criteria for the payment of the First Home Owner Grant. Any information you provide is on a voluntary basis but is needed to process your application for the grant.

The information provided is stored on the First Home Owner Grant Scheme national data base and applications are retained either by OSR or your financial institution. You may review any personal information provided by you by contacting OSR.



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Application Form

Note:

- The addendum must be lodged with your \$7000 First Home Owner Grant Application to receive \$21 000
- To claim the \$7000 boost for the purchase of an established home, you only need to complete the First Home Owner Grant application form
- The application must be lodged within 12 months of the new home being completed
- Print clearly in the white boxed spaces.

Applicants details

Office use only

UIN

Applicant 1 First name	Family name
Applicant 2* First name	Family name
Address of new home	
Suburb	Postcode

* If applicable

Part A Contract to build a new home

Eligibility criteria:

- you must have entered into a contract to build a new home on or after 14 October 2008 and on or before 30 June 2009 ➤ see *'What is a new home?' on the lodgement guide.*
- construction of the new home must have commenced within 26 weeks after the date of the contract. You must provide a certified copy of an original document which clearly shows the construction commencement date.
- the contract must specify a completion date for building work within 18 months of the construction commencing or construction must be completed within 18 months of the construction commencing.

I state that the eligibility criteria has or will be satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Contract date					2	0		
Construction commencement date*					2	0		

* Laying of foundations

Construction completion date					2	0		
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Note: The construction completion date is the actual date completed or date stated in the contract. If not stated in the contract, you cannot apply unless construction is completed within 18 months.

Part B Contract to buy a new home

Eligibility criteria:

- you must have entered into a contract to buy a new home on or after 14 October 2008 and on or before 30 June 2009 ➤ see *'What is a new home?' on the lodgement guide.*
- this contract must be for the first sale of the home
- you must be the first occupant(s) of this home
- you must provide proof, such as a statement from the vendor or other evidence, that the property meets the above eligibility criteria. Certified copy of original document must be provided.

I state that the eligibility criteria has or will be satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Contract date					2	0		
Settlement date					2	0		

Part C Owner builder

Eligibility criteria:

- you must have commenced building a new home on or after 14 October 2008 and on or before 30 June 2009 ➤ see 'What is a new home?' on the lodgement guide
- you must have completed construction within 18 months of the construction commencing.

I state that the eligibility criteria have been satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Construction commencement date*					2	0		

* Laying of foundations

Construction completion date					2	0		
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Note: The construction completion date is the actual date construction of the home was completed. You cannot apply unless construction is completed.

Part D Off the plan

Eligibility criteria:

- you must have entered into a contract to buy a new home off the plan on or after 14 October 2008 and on or before 30 June 2009 ➤ see 'What is a new home?' on the lodgement guide.
- the contract specified a completion date of on or before 31 December 2010.

I state that the eligibility criteria have been satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Contract date					2	0		

Completion date					2	0		
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Note: The completion date is the completion date stated in the contract. If not stated in the contract, you cannot apply unless the contract is completed within 18 months of the construction commencing.

Declaration

I declare that the information provided in this addendum is to my knowledge true and correct.

I understand that this addendum forms part of my application for the First Home Owner Grant.

I understand that I must have proof that the above information is correct and must provide evidence of such proof if requested.

I declare that the contract referred to in this application does not replace a contract made before 14 October 2008 which was for the purchase of the same home or to build the same or a substantially similar home.

I undertake to notify the Chief Commissioner of State Revenue if any of the eligibility criteria, as declared in this application, are not met. I accept that if the conditions are not met, I may not be entitled to receive or retain the boost payment.

Applicant 1		Applicant 2	
Full name (please print)		Full name (please print)	
Signature	Date / / 20	Signature	Date / / 20

Witness*		Witness*	
Full name (please print)		Full name (please print)	
Signature		Signature	

* Witness must not be an applicant or spouse/partner of an applicant and must not be related to the applicant or spouse/partner

Office use only	All evidence sighted <input type="checkbox"/>
Name _____	Signature _____